



## **BCAT seeks IT Instructors**

Buffalo Center for Arts and Technology (BCAT) is seeking part-time IT Instructors to teach in-classroom instruction to a maximum of 15 adult students. Topics covered will include Information Technology, Technical Support, hardware/software, internet technology, computer networking concepts, info systems and network/cybersecurity.

Classes offered include IT Fundamentals, A+, Network+ and Security+. Classes meet for Monday - Thursday for 3 hours each night from 5:30pm-8:30pm. BCAT uses a standardized curriculum/syllabus for the technical knowledge and provides support as needed. Instructors are compensated for all teaching hours a week with additional hours of paid prep time each week.

**Hours:** 2-4 evenings per week, 5:30pm - 8:30pm

**Salary:** \$45 - \$55/hr

### **Essential responsibilities:**

- Prepare lesson plans and present facilitative, well-prepared, organized, and clear lectures and classroom activities
- Promote students' development of IT skills, communication, professionalism, problem-solving, and decision-making
- Collaborate with team members to support adult learners using multiple adult learning teaching techniques
- Keep class relevant and engaging, incorporating real-world career experiences from both the instructor and students
- Focus on developing and maintaining excellent relationships with a diverse staff and student population

### **The right candidate will have:**

- BA/BS Degree in Computer Science or related field
- AS degree in Computer Science and 2 years of full-time practical experience in Computer Network Administration
- High School Diploma and 5 years of full-time practical experience in Computer Network Administration
- Any current CompTIA Certification, willingness to obtain additional certifications
- Experience instructing adult learners a plus
- Demonstrated proficiency in Microsoft Office and Google Workspace
- Must meet the NYSED teaching credentialing requirements and be willing to obtain NYS teaching license

Interested candidates should submit a resume, cover letter and three references with names and contact information to [cpuccia\[@\]bufcat.org](mailto:cpuccia[@]bufcat.org). Applications will be accepted until the position is filled.

BCAT is a not-for-profit whose mission is to provide opportunities for careers through the arts and technology for youth and workforce development for adults. BCAT offers opportunities and resources for a diverse population, supporting youth and adult learners in an equity-focused environment. Our learners are valued and respected for their authenticity. We capitalize on their strengths and prepare them for living healthy, creative, inspired, and productive lives in our community.

BCAT is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status. BCAT seeks to recruit, develop and retain the most talented people from a diverse candidate pool.