



Phlebotomy Instructor – Part Time Evening

Position Summary:

The Phlebotomy Instructor will teach a NYSED BPSS-approved phlebotomy curriculum as part of a 20-week (120 hour) course to adults 21+. Classes will be held at BCAT's facility, online, or in a hybrid format (dependent on restrictions and requirements related to COVID19). Class sessions are 3 hours each night, meeting two days a week – either M/W or T/TH. Instructor is compensated for instructional hours and an agreed upon number of prep hours. PPE is provided and onsite classes observe strict physical distancing and follow sterilization protocols.

Job Responsibilities:

- Provide classroom instruction following the approved curriculum for those interested in employment in the Phlebotomy field
- Facilitate certification prep classes
- Monitor student course progress, grades and attendance
- Monitor required course practicum experiences (e.g., blood draws)
- Uphold the highest levels of professionalism and ethical conduct
- Assist with administrative duties as needed and related to the class

Job Requirements:

- National certification in field (CPT) is required.
- Associate's Degree required
- Minimum 1-3 years Phlebotomy in-field work experience
- Teaching experience in an adult education/training environment preferred
- Ability to form strong relationships with students and staff
- Excellent organizational and motivational skills
- Excellent verbal and written communications skills
- Must pass a background check

Shared Values and Expectations

- Serve as an ambassador of BCAT, demonstrating our mission and values in a positive and professional manner and acting as a role model for our students
- Show a strong commitment to Diversity, Equity, Inclusion and to building a community whose values are to "respect, listen, embrace, shape, learn, influence."
- Be committed to delivering high-quality, professional teaching and curriculum standards
- Demonstrate professionalism and accountability
- Take initiative to analyze and solve problems
- Maintain a high standard of ethics, integrity and confidentiality

How to apply:

Interested candidates should submit a resume and cover letter and the names of three references to eeisenhauer@bufcat.org. Applications will be accepted until the position is filled or December 15, 2020.

Equal Opportunity Employer:

Individuals interested in employment at BCAT are considered without regard to race, color, religion, national origin, age, sex, marital status, ancestry, physical or mental disability, veteran status, gender identity, or sexual orientation. *Diverse candidates encouraged to apply.*

About Buffalo Center for Arts and Technology

Buffalo Center for Arts and Technology (BCAT) is a not-for-profit whose mission is to inspire, motivate and prepare youth and adults for educational and career advancement through year-round arts programming and job training. BCAT is based on Bill Strickland's Manchester Bidwell Guild and is a results-driven organization focused on ensuring that high school students graduate from high school and adult students in the workforce development training programs secure careers with family sustaining wages. BCAT is located at 1221 Main Street in Buffalo NY.